

ONE DAY PRACTITIONER MASTERING WORKSHOP

• OBJECTIVES

• VALUE AND IMPACT

• EXCLUSIVITY

• VENUE

• REGISTRATION

You have made the commitment and investment in Enterprise Excellence to provide your organization a competitive advantage, now you need to insure that you have the socio-tech infrastructure to insure that your organization will continue to survive and thrive using an “adult-to-adult” culture.

Managing change includes managing the culture speed of your organization.

Information and communication flow is just as vital to your success as is your heavy investment implementing excellence enablers, Combined this equates to managing the culture speed within your enterprise.

How are you going manage the culture speed within your enterprise enabling the ongoing evolution of your excellence enablers at a more rapid pace.

OBJECTIVES

This is a hands-on workshop for participants to develop and enhance tools to support the implemented enterprise enablers. It will also create the backbone infrastructure that will enable you to build additional infrastructure tools.

- Learn how to save and divert thousands of dollars through visual management of attendance. You will save additional dollars as we show you how attendance is directly connected to productivity and quality.
- Reduce and eliminate “Disturbances to Flow” by using a tool that gets your leadership team more engaged in the process and how this tool can be expanded to accelerate your journey of Enterprise Excellence.
- Learn how to make your communications fast and effective without blame and filled with history stories.
- Learn to increase your capability to absorb Customer demand fluctuations by using some simple cross-training methodologies with an uncommon perspective.
- Learn how to reduce resistance to change by launching a formal succession planning plan.
- Insure positive and predictable results by implementing Standard Work within your enterprise.

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VALUE AND IMPACT

Visual Attendance Program ... if casual absenteeism hampers your ability to support your customer or having your employees arrive every day as expected seems like playing a daily lottery, this simple model will show you how to dramatically reduce your casual absenteeism. Casual absenteeism costs organizations thousands of dollars each year ... and this is one easy tool, to drive additional profits to bottom line quickly.



Enhance the value of your Shift Exchange and Daily Production meetings with some simple visual tools that at the same time gets team members more emotionally attached to your organization's success. We will show you how to develop **Daily Report-Out Boards** that act as visual triggers, information updates just like the dashboard in your car.

Precision Speaking and Generous Listening is frequently one of the most under-deployed attributes alive in an organization. We will take you through some simple exercises that will enhance your skills as a facilitator back at your facility and gradually get your folks speaking the same language without creating stories.

Organization acceptance of change can be enhanced through the use of **succession planning**. We will walk you through a succession planning exercise that includes the creation of a **cross-training matrix**. We will also show you how to leverage the use of the training matrix to absorb sudden customer surges without having to scramble for additional hires.

Teams have game plans, organizations need **Standardized Work for Leaders**. We will show you how to create a standardized work plan for your leaders and key practitioners within your organization including the appropriate feed-back loops and escalation methodology for resolution.

During this workshop we will also discuss how to leverage your rumour mill to your advantage. Enhance senior leadership commitment and support for your journey as you proceed forward.

Standardized Work for the C.I. Department

Year/Period	Description of Activities	Functional Status			
		C.I. Plans	IS	C.I. Tools	Team Product
2010-2011 Year	Strengthen RTR and team autonomy for C.I.; Review C.I. RTR Summary and develop action plan; Review C.I. implementation status and progress; Review Operational issues impacting C.I. in "lean" or "stage" with C.I. suspension and need for the C.I. RTR.				
2011-2012 Year	Develop and Review team capability to judge and resolve operational issues for C.I. required improvement of performance; Review C.I. RTR, issues and assignments and communicate accordingly; Review and Develop C.I. Monitoring and Review, include C.I. status, improvement needed to meet required performance levels; Review and Develop operational and Project/Process Improvement Initiatives; Review and Update status on assignments; C.I. implementation project management.				
2012-2013 Year	Develop and Review Project Documentation; Review and Update C.I. Monitoring and Review, include C.I. status, improvement needed to meet required performance levels; Review and Develop operational and Project/Process Improvement Initiatives; Review and Update status on assignments; C.I. implementation project management.				
2013-2014 Year	Review and Update C.I. Monitoring and Review, include C.I. status, improvement needed to meet required performance levels; Review and Develop operational and Project/Process Improvement Initiatives; Review and Update status on assignments; C.I. implementation project management.				

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EXCLUSIVITY

Since this session is very intense, we are intentionally keeping the group small. We need to be able to provide you the maximum time of exposure.

We don't know your competitor but you do ... different with this course is that as a potential attendee, we will inform you in advance what other companies will be attending the training session ... if you see a competitor or potential competitor the first registered company will be the only company allowed to attend or participate in this particular session. **Dress Code** is Business Casual.

REGISTRATION

Tuition Fee:

\$2,100.00 plus applicable taxes

Cancellation Policy:

Prepaid registration fees will be refunded (less \$200 administrative charge) up to 5 days prior to the event. Substitutions may be made any time prior to the start of the event. Registration must be paid in advance either by cheque or appropriate credit card information.

VENUE

The training session will be hosted at Niagara On The Lake, in Southern Ontario, with easy access from either the Toronto Ontario or Buffalo New York Airports.

For information about the region visit: www.niagaraonthelake.com

Your registration fee includes a delightful breakfast and lunch.

Schedule:

Sessions will be delivered the second week of every month based on demand. Please indicate in preference (1,2,3) which month fits your schedule to receive the training. According to your response, we will supply you with a specific date and location subject to your confirmation.

January	February	March	April	May	June
July	August	September	October	November	December

Name:	Title:
Company:	
Mailing Address:	City:
	Province / State:
	Postal Code / Zip:
Phone:	Fax:
E-mail:	

Payment:

 Cheque enclosed

 Visa

 Master Card

 American Express

Account Number: _____ Expiry Date (month/year): _____

Signature* (required): _____

* If paying by credit card, by providing a signature the signee agrees that the credit card will be charged the entire enrolment fee, regardless of whether the registered party attends the event.

How to Register:

SEND THIS FORM AND PAYMENT TO:
Kunst Solutions Corp.
2080 Beavertdale Road
Cambridge, Ontario,
N3H 4R7 Canada

OR

REGISTER VIA:
PHONE: 519 651 2341
Fax: 519 651 2502